



<u>Ireland Chapter of PMI National Project Awards –</u> Overview of the Application and Judging Process

The Ireland of PMI Chapter, National Project Awards Programme consists of a four-stage process leading to a number of awards for best practice. The Judging Process is overseen by Matheson, who provide independent assurance of the process.

This four-stage process includes:

- 1. Application / Nomination Participating organisations submit their applications by completing an application form on-line http://projectawards.ie/ and returning it to awards@pmi-ireland.org. All applications must be received by the published closing date.
- 2. Initial assessment Each applicant's eligibility is determined on the basis of their completed application form. Eligibility is measured against rigorous criteria, that determines a Best Practice Winner in the applicable category:
 - a. Project Professional of the Year
 - b. PMO of the Year
 - c. SME Project of the Year
 - d. Private Sector Project of the Year
 - e. Public Sector Project of the Year
 - f. Project Management for Social Good [Community category]
 - g. Project Management for Social Good [Corporate Social Responsibility category]
 - h. Distinguished Contribution to Project Management

All applications that meet the high-level criteria are then selected to go through to the next round.

- 3. The Preliminary Judging Panel draws up a shortlist of applicants that demonstrate the highest levels of Best Practice in each award category. The preliminary Judging Panel will nominate the finalists who have demonstrated outstanding achievements in the categories as outlined above
 - a. Sectoral limits for Private Sector (non-SME), SME, PMO, Public Sector, PM for Social Good [Corporate Social Responsibility category] awards. There will be a limit of one shortlisted applicant from any particular industry/business sector. If two or more applicants operate in the same industry/business sector, then the highest ranking applicant will be included on the shortlist. In the case of the Public Sector, the

industry/business sector will be considered analogous to government departments, for example: Health, Justice (exc. Garda/Policing), Education, Local Government, Garda/Policing. Other public bodies which operate independently of the government departments will not be considered to be in the same sector as a government department.

4. The Final Judging Panel will select the top three applicants, which includes the winner, in each category.

Winners will be announced at the Awards Ceremony on 29th November 2018.